

THE GOAL OF THE WIC PROGRAM IS TO DECREASE THE RISK OF POOR BIRTH OUTCOMES
AND TO IMPROVE THE HEALTH OF PARTICIPANTS DURING CRITICAL
TIMES OF GROWTH AND DEVELOPMENT.



COME JOIN THE WIC PROGRAM.
~IT'S MORE THAN A JOB...IT'S A PASSION.~

Want to Make a Change in Someone's Life: WIC is the Place for You!

EMPLOYMENT OPPORTUNITIES

The California Department of Public Health/Women, Infants, and Children Division (CDPH/WIC) is looking for energetic and innovative staff with a passion for community health work that changes lives.

WIC provides nutrition and breastfeeding education, nutritious foods, and medical and community referrals to 1.3 million low-to-moderate income California residents each month. WIC participants are women who are pregnant or new moms, infants and children under five years old.

Multiple positions with varying levels of experience are open for dietitians, nutritionists and managers:

Public Health Nutrition Consultant (PHNC) II; Public Health Nutrition Consultant (PHNC) III

All Public Health Nutrition Consultant positions require possession of a valid certificate of registration with the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics **AND** a Master's Degree in Public Health Nutrition, Nutrition, Dietetics, or Institutional Management.

As subject matter experts, PHNCs review, develop and revise program policy in accordance with governing organizations, nutrition and breastfeeding education content, and staff training requirements and curricula. PHNC staff members provide ongoing technical assistance and program guidance, conduct biennial program monitoring reviews and provide staff training to local WIC agencies.

**Staff Services Manager (SSM) I, II, III
Health Program Manager (HPM) II**

Please note: The Health Program Manager II exam is currently closed. However, interested applicants may take the Staff Services Manager II Exam and use the SSM II exam results for the HPM position. Applicants must also meet the minimum requirements of the Health Program Manager II classification, per rule 250.

The California WIC Division management team is responsible for program development and implementation, and for oversight of the 84 WIC local agencies which administer the WIC Program statewide. The team is responsible for program management and staff development, analysis of complex program implementation issues and development of solutions and strategies. Ideal candidates will have experience in public health programs and a thorough knowledge of nutrition and public health trends. Registered Dietitians with WIC program experience are highly desirable.

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CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, WIC DIVISION
3901 LENNANE DRIVE
SACRAMENTO, CA 95834

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How to apply for a position at CDPH/WIC Division: Applicants must be on the appropriate classification list before applying.

Step 1: Take the exam for the classification of interest.

For the PHNC series exams:

[Click Here](#) to see if you qualify for one or more of the Public Health Nutritionist Classifications.

If you qualify, follow the directions on the official exam bulletin for the appropriate classification. [Public Health Nutrition Consultant II](#), [Public Health Nutrition Consultant III \(Specialist\)](#), [Public Health Nutrition Consultant III \(Supervisory\)](#)

If you meet the qualifications, you will be emailed instructions for completing the Qualifications Assessment.

For the SSM I, II, III series:

[Click Here](#) to see if you qualify for one or more of the exams.

If you qualify, follow the directions on the official exam bulletin for the appropriate classification to apply [Staff Services Manager I](#), [Staff Services Manager II \(Supervisory\)](#), [Staff Services Manager III](#)

Step 2: Receive your score.

For the PHNC series:

You will receive your score on the Qualifications Assessment by mail. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained.

For the SSM I, II, III series:

You will receive your score online after testing is completed. In order to obtain a position on the eligible list, a minimum rating of 70% is required.

Step 3: Visit the [WIC Job and Career Information Page](#) for open positions.

Step 4: You may now apply for a position by following the filing instructions on the job posting.

If you have questions or need assistance please contact: Jenny Donaldson at 916-928-8857 or jenny.donaldson@cdph.ca.gov. Thank you for your interest.



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